



# Course Selection Guide 2023 For Students Entering Grade 11



This step-by-step guide will help you complete your course selections using the myBlueprint website.

## WHERE DO I FIND myBlueprint ON THE PPHS WEBSITE?

Go to **PPHS** website: <https://portperryhs.ddsb.ca/en/index.aspx#>

Go to **DEPARTMENTS**

Go to **Guidance** and click on the **BLUE** link (Visit our Guidance Page)

Go to **myBlueprint Course Selections (2023-2024)**

Click on Accessing myBlueprint

Click on  myBlueprint

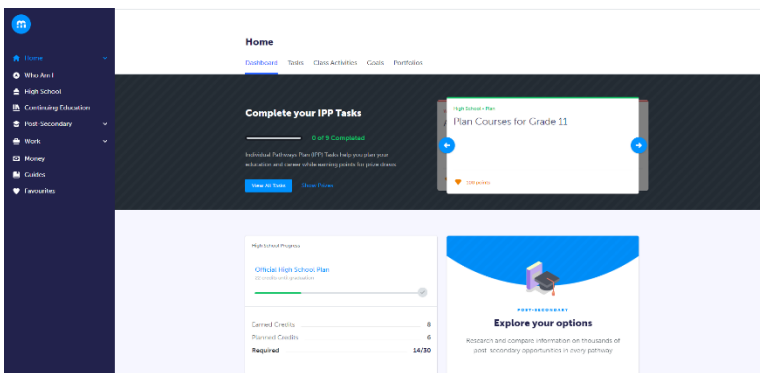
Click on 


Select **Port Perry High School**  
from the drop-down menu

Select **Student**  
Log in using  
your DDSB  
user profile/login

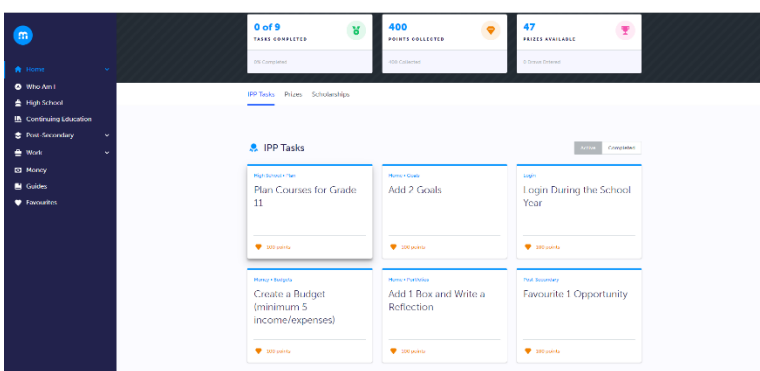
## COMPLETING YOUR IPP

You have now landed on your **STUDENT ACCOUNT DASHBOARD**.



In the middle of your screen, you will see **Complete your IPP Tasks**.  
Simply click on 

Click on each task and follow the instructions. Once complete, go back to your Dashboard, the bar graph should now show all tasks as completed. You **MUST** be at 100% in order to complete your registration for courses at PPHS.

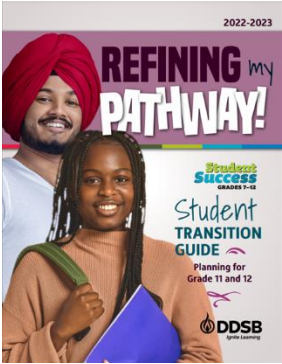


Please note: We recommend that you “refresh the page” after each task has been completed to view your status on the bar graph

## COURSE SELECTION

From your **Dashboard**, click on the **Plan Courses** button that appears in the High School Progress box. The button will say **Plan Courses** if course submission has not yet been enabled at your school.

**HINT:** Clicking on **View or Plan Courses** will take you to your High School Planner - you can also access this by simply clicking on **High School** from the left-hand navigation menu.

Course Selections Available in myBlueprint	
	<p>The course coding system in Grade 11 and 12 supports future post-secondary plans:</p> <p>Apprenticeship Pathway = C, E, U;            College Pathway = C, M, U;            University Pathway = M, U;            Workplace Pathway = E.</p> <p>Please refer to <b>Refining My Pathway</b> for further details.</p>
<b>Compulsory Courses</b>	<p><b>ENGLISH: NBE 3E/C/U – English: Understanding Contemporary Indigenous Voices</b></p> <p><b>MATHEMATICS: MBF3C/MCF3M/MCR3U/MEL3E – Math</b></p> <p>Please use your status sheet to ensure that you have completed diploma requirements, paying particular attention to the left-hand column under “Diploma Credit Summary” – <b>look to ensure that you are meeting the requirements for Groups 1, 2, and 3 in your plan, as well as other diploma requirements and plan accordingly.</b></p>
<b>Optional Courses</b>	<p>Students must select the equivalent of six (6) optional courses and two (2) alternates. Please place these selections <u>in order of preference</u>, as well as the two (2) alternates. We may be required to use alternates to build your timetable.</p>

**Note:** If you are selecting Cooperative Education (Co-op) and/or Peer Tutoring, please complete the supplementary form which can be found in the *myBlueprint Course Selection* menu on the Supplementary Forms tab on the Guidance Page or pick one up in the Guidance Office. This form **MUST** be submitted to the Guidance Office ASAP.

**French Immersion Courses** can be found by clicking on the Discipline menu and selecting French Immersion. Students require 10 FI credits for the DDSB French Immersion Certificate.

**Gifted Courses** are coded with a “G” as the 6<sup>th</sup> digit (ENG3UG). Students must be identified with Giftedness and have 8 Gifted credits with at least one at the Grade 11 or 12 level to be awarded the DDSB Gifted Certificate.

### **Asynchronous eLearning Courses: PRISM: eLearning Consortium**


You may choose one or two Asynchronous eLearning Courses through PRISM: eLearning Consortium. Please select the Discipline: *Asynchronous eLearning Courses (PRISM: eLearning Consortium)*. Click on STUDYE. Once selected from the pull-down menu, please select the course(s) you would like to take. Please repeat the process if you wish to take two asynchronous eLearning Courses.

This is currently only a placeholder and **does not guarantee** that you will be admitted into the(se) course(s).

## ADD COURSES

- In High School Planner, click + **[Course]** (ie) + English
- In the **Course Selection and Details** screen, explore the available courses
- Click **Add Course** when you find the course you want.

**HINT:** You can filter by Grade and by Discipline.

 Your courses are **Not Submitted** [Not returning next year?](#)

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**1** Step 1 Add Courses      **2** Step 2 Review Courses      **3** Step 3 Submit Courses      [Review Course Selections](#)


## REVIEW COURSES


When you are ready to submit your course selections, click the blue **Review Course Selections** button and give your course selection one final look over.

## NOTE: SUMMER SCHOOL

**STEP 1:** If you intend to take a course in summer school, please add a comment in the “Add Comments” section – start the comment with “SUMMER SCHOOL” (ie) SUMMER SCHOOL: I plan on taking NBE 3U1 this summer.

**1** Review Course Selections      **2** Add Comments

 ENG2P1  
English

 MFM2P1  
Foundations of Mathematics

Add comments you would like to include

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**1** Step 1 Add Courses      **2** Step 2 Review Courses      **3** Step 3 Submit Courses      [Submit Course Selections](#)

**STEP 2:** From the Dashboard select “Continuing Education” from the left side menu. Select “Explore Courses” and select the date/mode of delivery/type of summer school to see offerings. Once you have found the course you would like to do in Summer School, select it and Guidance will confirm your registration.

## SUBMIT COURSES


[Submit Course Selections](#)

Once you have carefully reviewed the **Details** page to ensure that you are meeting the requirements for the courses you have selected and that the courses that appear are correct, click on **Submit Course Selections**. Please note that you will not be able to modify your course selections once submitted.


## EMAIL PARENT APPROVAL

After submitting your course selections:

- Click the blue **Send Approval Email** to email your parent/guardian to approve your course selections (At this point, you will be required to provide a parent/guardian email address.)

 Email your parent/guardian so that they may confirm your selections

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**1** Step 1 Add Courses      **2** Step 2 Review Courses      **3** Step 3 Submit Courses      [Send Approval Email](#) 

Your parent/guardian will receive an email and they must approve or reject your course selections. If they reject your course selections, it will be their responsibility to follow up with a Guidance Counsellor to discuss further.

**CONGRATULATIONS!!!! YOU ARE DONE!**